

# Employment Application

20 Creek Road • Glen Mills, PA 19342  
 Phone: 610.558.3200 • Fax: 610.558.9079  
 Email: info@malverndaycamp.com



## PERSONAL INFORMATION

NAME (LAST NAME FIRST)		REFERRED BY	
PRESENT ADDRESS	CITY	STATE	ZIP
PERMANENT ADDRESS	CITY	STATE	ZIP
HOME PHONE	CELL PHONE	EMAIL ADDRESS	BEST WAY TO REACH YOU

## EMPLOYMENT DESIRED (Senior Counselor, Specialist or Lifeguard: 18 years and older. Junior Counselor: ages 15 to 17 years.)

POSITION: (CHECK ALL AREAS OF INTEREST)		
<input type="checkbox"/> JUNIOR COUNSELOR <input type="checkbox"/> SENIOR COUNSELOR <input type="checkbox"/> SPECIALIST:	<input type="checkbox"/> ADVENTURE COURSE <input type="checkbox"/> NATURE PROGRAM <input type="checkbox"/> DRAMA <input type="checkbox"/> FISHING	
<input type="checkbox"/> LIFEGUARD	<input type="checkbox"/> SPORTS <input type="checkbox"/> ARCHERY <input type="checkbox"/> ARTS & CRAFTS <input type="checkbox"/> WATERFRONT	
ARE YOU CURRENTLY EMPLOYED? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	SALARY DESIRED
EVER APPLIED TO THIS COMPANY BEFORE? <input type="checkbox"/> YES <input type="checkbox"/> NO	WHERE?	WHEN?

## EDUCATION HISTORY

NAME AND LOCATION OF SCHOOL	DATES ATTENDED	DID YOU GRADUATE?	MAJOR/SUBJECTS STUDIED
HIGH SCHOOL			
COLLEGE			
OTHER			

## GENERAL

LIST OTHER RELATED EXPERIENCE (COACHING, LEADERSHIP, C.I.T. DIPLOMA, PREVIOUSLY ATTENDED MALVERN DAY CAMP)

CERTIFICATIONS:  
(CHECK ALL  
THAT APPLY)

LIFEGUARD  CPR  FIRST AID  OTHER \_\_\_\_\_

## EMPLOYMENT HISTORY

(LIST CAMP STAFF EMPLOYMENT AND OTHER RELATED EXPERIENCE)

DATE (MONTH AND YEAR)	NAME AND ADDRESS OF EMPLOYER	PHONE NUMBER	SALARY	POSITION	REASON FOR LEAVING
FROM					
TO					
	MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO				
FROM					
TO					
	MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO				
FROM					
TO					
	MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO				
FROM					
TO					
	MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO				

## REFERENCES

(PLEASE LIST 4 REFERENCES. DO NOT INCLUDE FAMILY MEMBERS)

NAME	ADDRESS	PHONE NUMBER	RELATIONSHIP
1.			
2.			
3.			
4.			

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between Malvern Day Camp and myself for either employment or the providing of any benefits. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon Malvern Day Camp unless made in writing.

Additionally, I understand that any false answer or statements or implications made by me in this application or other required documents will be considered sufficient cause for denial of employment or discharge from Malvern Day Camp. I agree to furnish such additional information and complete such examinations as may be required to complete my employment file. If hired, I understand that employment is for no definite period of time. I understand that I have the right to terminate my employment at any time for any reason and the company retains the same right.

I certify that, if employed, I will abide by all company rules and regulations.

I certify that I have read the above and that the statements I have made on this application are true and correct.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

Malvern Day Camp is an equal opportunity employer and does not discriminate on the basis of race, ethnicity, color, religion, sex, limited English proficiency, national origin, handicap, age, sexual orientation, marital status or political affiliation.

**Directions for submitting your completed Employment Application to Malvern Day Camp:**

- Email: click “submit” and follow directions
- Mail: print the application and mail to: Malvern Day Camp; 20 Creek Road: Glen Mills, PA 19342.
- Fax: print the application and fax to 610.558.9079

You cannot save the data you typed into the Employment Application on your computer. Please print the completed form if you would like a copy for your records.